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| Statutory Notice: Further Information | competent authority logo |

The Greenhouse Gas Emissions Trading Scheme Regulations 2012 (SI 2012 No. 3038) (the Regulations)

Regulation 6 and Schedule 3 paragraph 1 (12)

# Notice Requiring Further Information

**Permit reference:** «${(permitId)!}»

To: (the Operator),

whose (Registered) office address is

«${(account.legalEntityLocation)!}»

which relates to the operation of (part of) the Installation(s) at

In order to determine «${(workflow.requestTypeInfo)!}» submitted on «${workflow.requestSubmissionDate?date?st» the «${competentAuthority.name}», in exercise of its powers under Regulation 6 and Schedule 3, paragraph 1 (12) of the Regulations, requires you to furnish further information as detailed in the attached Schedule. The information should be submitted by completing the work queue task in PMRV no later than «${workflow.params.deadline?date?string('».

|  |  |
| --- | --- |
| Signed | Date |
| signature | «${currentDate?date?string('dd MMMM yyyy'» |

«${signatory.fullName}»

Authorised to sign on behalf of the «${competentAuthority.name}»

**What the law says with regard to this notice**

The Greenhouse Gas Emissions Trading Scheme Regulations 2012 (S.I. 2012 No. 3038) (“the Regulations”) say:

**Schedule 3(1)(12)**

that the «${competentAuthority.name}» may require the applicant to provide such further information specified in the notice as it may require for the purpose of determining the application;

**Schedule 3(1)(13)**

that if the applicant fails to provide the required further information by the end of the specified period (or by such later date as may be agreed by the «${competentAuthority.name}»), the «${competentAuthority.name}» may treat the failure as a deemed withdrawal of the application if it sends a notice to that effect.

**Schedule 3(2)(2)(b)**

For the purposes of calculating the time allowed for the «${competentAuthority.name}» to determine your application, no account is taken of the period starting when this Notice is served and ending on the date you provide the specified information.

**You should note that:**

Regulation 46 of the Regulations says that SEPA must not disclose or publish any information provided to us in compliance with the Regulations. However we are permitted to disclose such information to other regulators and we may also be required to disclose or publish information by the Regulations or other legislation.

For example - information submitted in response to this Notice will be subject to public access to information requirements including the Freedom of Information (Scotland) Act 2002 ("the Act") and the Environmental Information (Scotland) Regulations 2004. If you consider that any of the information you are required to provide should be kept confidential because it is a trade secret or is confidential commercial or industrial information or because its public disclosure would substantially prejudice your commercial interests please identify it as such in your response. You should be aware, however, that SEPA may be legally obliged to disclose such information even when you have requested that it is kept confidential.

Any personal information provided in response to this Notice will retained and processed by SEPA in accordance with Condition 9 of the PMRV terms and Conditions.

**SCHEDULE**

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| **Item number** | **Further information required** |
|  | «${question}» |